

# **Privacy Policy**

Your privacy is important to **Yvette Jaminon**. We process and protect your personal data with the utmost care and in full compliance with the **General Data Protection Regulation (GDPR)**.

This Privacy Policy explains what personal data we collect, why we collect it, how we use it, how long we retain it, and what rights you have regarding your personal data.

If you have any questions about this Privacy Policy or the way your personal data is processed, please contact us at [info@yvettejaminon.com](mailto:info@yvettejaminon.com).

---

## **Article 1 – About Yvette Jaminon**

Yvette Jaminon is a sole proprietorship established in Spain.

Yvette Jaminon is the data controller responsible for the processing of your personal data as described in this Privacy Policy.

---

## **Article 2 – What Personal Data We Process**

Below you will find an overview of the personal data we process, the purposes for which we process it, the legal basis for processing, and the applicable retention periods.

### **Client Information**

When you purchase one of our services, we process your:

- Name
- Company name (if applicable)
- Company details
- Address
- Date of birth
- Telephone number
- Email address
- Social media accounts

This information is processed for the performance of our agreement and to provide you with our services.

Your personal data will be retained for up to seven (7) years after the end of our business relationship unless a longer retention period is required by law.

---

## **Portfolio & Marketing Materials**

To showcase our work on our website and social media channels, we may use photographs, videos, or other visual content created during our services.

If you appear in this material, your name may also be displayed unless you have informed us before or during the agreement that you object to such use.

Portfolio materials may be retained indefinitely unless you request their removal.

---

## **Invoicing & Financial Administration**

For invoicing and accounting purposes, we process your:

- Name
- Company name
- Company registration number (if applicable)
- VAT number (if applicable)
- Billing address
- Email address
- Bank account details
- Outstanding balance

This information is necessary to process payments, comply with our legal obligations, and maintain our financial administration.

Financial records are retained for the legally required retention period.

---

## **Complaints**

If you submit a complaint regarding our services, we process your:

- Name or company name
- Email address
- The content of your complaint
- Correspondence relating to the complaint

This information is processed to investigate and resolve your complaint.

Complaint records are retained for one (1) year after the complaint has been resolved.

---

## **Email Marketing**

With your consent or where permitted by applicable law, we may process your name and email address to send newsletters, updates, promotions, invitations, and other marketing communications.

You may unsubscribe at any time by using the unsubscribe link included in every email or by contacting us directly.

Your details will be removed from our mailing list immediately after you unsubscribe.

---

## **Affiliate Programs**

If you participate in one of our affiliate programs, we process your:

- Name
- Company name
- Address
- Email address
- Website or social media account
- Bank account details

These data are processed solely for the administration of affiliate commissions and payments.

Your data will be deleted once the applicable affiliate tracking period has expired or when you leave the affiliate program.

If Yvette Jaminon promotes products or services as an affiliate for third parties, those third parties may place cookies on our website. In such cases, no personal data collected through those cookies are shared with Yvette Jaminon.

---

## **Analytics & Advertising**

Instagram and other social media platforms may collect anonymous audience statistics through cookies or similar technologies.

These statistics help us better understand our audience and improve our advertising campaigns.

The information we receive is anonymized and cannot be used to identify individual users.

---

## **Reviews & Testimonials**

If you submit a review or testimonial, we may process your:

- Name
- Company name
- Profile photo (if provided)
- Review content

Reviews may be published on our website or social media channels where this serves our legitimate business interests.

Reviews may be removed if they no longer accurately represent our services or upon your request.

---

## **Contact Forms**

When you contact us through our website, we process your:

- Name
- Email address

This information is used solely to respond to your inquiry.

Contact form submissions are deleted once your request has been handled unless they result in a contractual relationship.

---

## **Comments on Articles or Posts**

When you leave a comment on our website, we may process your:

- Name
- Email address
- Website (if provided)
- Gravatar profile image (if applicable)
- The content of your comment

This information becomes publicly visible when you submit your comment and remains available until you or Yvette Jaminon removes it.

---

## **Webinars, Trainings, Free Resources & Programs**

When you register for a webinar, training, online program, or free resource, we process your:

- Name
- Email address

This enables us to provide access to the requested content and to send you information relating to that content.

If you purchase a paid webinar or training, we also process your billing information.

Financial records relating to paid services are retained for seven (7) years in accordance with applicable legal obligations.

---

## **Online Learning Platform**

If you receive access to our online learning environment, we process your email address together with an encrypted password.

Your password is securely encrypted and stored solely to protect your account and prevent unauthorized access.

Your account information will remain stored until your account is deleted.

---

## **Article 3 – How We Collect Your Personal Data**

The personal data described in this Privacy Policy are collected directly from you when you:

- purchase one of our services or products;
  - register for a program, webinar, event, retreat, or free resource;
  - contact us via our website, email, or social media;
  - subscribe to our newsletter;
  - leave a review or comment; or
  - otherwise voluntarily provide your personal information.
- 

## **Article 4 – Your Rights**

Under the General Data Protection Regulation (GDPR), you have several rights regarding your personal data.

### **Right of Access**

You have the right to request access to the personal data we hold about you.

### **Right to Rectification**

You may request that inaccurate or incomplete personal data be corrected or updated.

### **Right to Erasure**

You may request that your personal data be deleted where legally permitted.

### **Right to Object**

You have the right to object to the processing of your personal data in certain circumstances.

### **Right to Data Portability**

You may request a copy of your personal data in a structured, commonly used, and machine-readable format so that it can be transferred to another service provider.

### **Automated Decision-Making**

You have the right to request human intervention regarding decisions based solely on automated processing where applicable.

### **Withdrawal of Consent**

Where processing is based on your consent, you may withdraw that consent at any time. Withdrawal of consent does not affect the lawfulness of any processing carried out before the withdrawal.

To exercise any of these rights, please send your request to:

[info@yvettejaminon.com](mailto:info@yvettejaminon.com)

We may ask you to verify your identity before processing your request.

We will respond as soon as reasonably possible and no later than thirty (30) calendar days after receiving your request, unless a longer period is permitted by applicable law.

If we are unable to comply with your request, we will explain the reasons for our decision.

---

## **Article 5 – Sharing Your Personal Data**

Yvette Jaminon does not sell your personal data to third parties.

Your personal data will only be shared where this is necessary for:

- providing our services;
- fulfilling our contractual obligations;
- complying with legal obligations; or
- supporting the operation of our business.

For the delivery of our services, your personal data may be shared with carefully selected service providers, processors, software platforms, payment providers, or collaborating professionals involved in the execution of our services.

Where required by law, we enter into appropriate data processing agreements with these parties to ensure that your personal data remains secure and is processed in accordance with the GDPR.

---

## **Article 6 – Automated Decision-Making**

Certain services may involve automated processing based on the information you provide, your actions, or your interactions with our platforms.

As a result, some services, offers, or content may become available—or unavailable—based on these automated processes.

Where legally required, you have the right to request human review of any decision based solely on automated processing.

---

## **Article 7 – Final Provisions**

Yvette Jaminon reserves the right to amend this Privacy Policy at any time.

The most recent version will always be published on our website. We recommend reviewing this Privacy Policy periodically to stay informed of any changes.

If you have any questions regarding this Privacy Policy or the processing of your personal data, please contact us at:

[info@yvettejaminon.com](mailto:info@yvettejaminon.com)

If you believe that your personal data has not been processed in accordance with applicable privacy legislation, we encourage you to contact us first so that we can work together to resolve the matter.

You also have the right to lodge a complaint with the competent supervisory authority responsible for data protection in your country of residence or with the Spanish Data Protection Authority (AEPD), where applicable.